



MODOC COUNTY
TRANSPORTATION COMMISSION

108 S. Main Street
Alturas, CA 96101-3936
(530) 233-6410 Phone
233-3744 Fax

Meets Regularly
First Tuesday of
Even Numbered Months
at 1:30 p.m.

Commissioners

John Dederick
Chairman
City Councilmember

David Allan
Vice Chairman
County Supervisor I

Kathie Rhoads
Commissioner
County Supervisor III

Danny Parker
Commissioner
City at Large Citizen

Bobby Ray
Commissioner
City Councilmember

Jim Wills
Commissioner
County at Large Citizen

Elizabeth Cavasso
Alternate
County Supervisor IV

Cheryl Nelson
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Niki Witherspoon
Chief Fiscal Officer

Cindy Imbach
Sr. Transportation Planner

AGENDA

REGULAR MEETING

Sage Stage Conference Room
108 S Main Street, Alturas, CA 96101
August 1, 2017, at 1:00 p.m.

1. Call to Order

- a. Pledge of Allegiance
- b. Introductions – guests and visitors

2. Public Forum –

Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.

3. Confirm Agenda

Action

4. Consent Agenda

Action

- 1. Approve minutes from the 06/07/17 MCTC regular meeting
- 2. Financial transactions 05/01/17 through 06/30/17
- 3. Year to Date expenditure report through 06/30/17

5. Regular Business

Action/Information

- 1. Consider approval of the Adin Heliport project/use permit.
- 2. Consider approval of Amended Resolution 16-01 FY 16/17 Final Budget.
- 3. Update re: FY 16/17 Fiscal Audits schedule.
- 4. Draft 2018 State Transportation Improvement Program Fund Estimate.

6. Agency Updates and Project Reports

Information/Discussion

- 1. City of Alturas Public Works Department
- 2. Modoc County Road Department
- 3. Caltrans District 2

7. Staff Update, Correspondence and Calendar

Information

Address outstanding issues, correspondence, information and materials received

- Development of the Regional Transportation Improvement Program (RTIP)
- Future dates and events of interest

8. Adjourn until next MCTC Regular meeting

Action

- Tuesday, October 3, 2017, at 1:30 p.m., in the Alturas City Council Chambers, 200 W North St., Alturas, CA.

Report to Modoc County Transportation Commission	
Subject	Meeting Date
Consent Agenda	August 1, 2017
Presented by	Agenda Item
Not Applicable	4

ATTACHMENTS – shown in **bold** below

- a. Approve the **minutes from 6/07/17 MCTC Regular meeting**

- b. Approve **financial transactions from 05/01/17 through 06/30/17**
Summary of expenditures exceeding \$1,500 (excluding employee payroll, taxes, and benefits).

- c. Information **Year to Date revenue and expenditure report (through 06/30/17)**

MCTC

MODOC COUNTY TRANSPORTATION COMMISSION

108 South Main, Alturas, CA 96101
Phone (530) 233-6410 • Fax 233-3744

MINUTES Regular Meeting June 07, 2017

Commissioners Present

John Dederick, Chair
Bobby Ray
Kathie Rhoads
Danny Parker

Mayor, City of Alturas
Councilmember, City of Alturas
Board of Supervisor, District III, Modoc County
City At-Large Member

Commissioners Absent

David Allan, Vice Chair
Jim Wills
Elizabeth Cavasso (Alternate)
Cheryl Nelson (Alternate)

Board of Supervisor, District I, Modoc County
County At-Large Member
Board of Supervisor, District IV, Modoc County
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Niki Witherspoon
Cindy Imbach
Tiffany Gwinn

Executive Director
Chief Fiscal Officer
Senior Transportation Planner
Executive Assistant Secretary

Public Present

Steve Jacques
Aaron Casas
Joe Picotte

Modoc County, Deputy Road Commissioner
Caltrans District 2, Regional Planning Liaison
City of Alturas, Director of Public Works

1. **Call to Order** – Chairman Dederick called the meeting to order at 1:30 p.m. in the Alturas City Hall Council Chambers, 200 W. North St. Alturas, CA. Dederick led those present in the pledge of allegiance.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** – Motion by Commissioner Ray to confirm agenda, seconded by Commissioner Parker. All ayes; motion carried.
4. **Consent Agenda**
 1. Approve minutes from the 04/11/17 MCTC regular meeting.
 2. Financial transactions 03/01/17 through 04/30/17
 3. Year to Date Expenditure report through 04/30/17

Motion by Commissioner Parker to approve consent agenda items 1-3 above, seconded by Commissioner Rhoads. All ayes; motion carried.

5. Regular Business

1. Consider adoption of Resolution 17-01 Fiscal Year (FY) 17/18 Budget

Chief Fiscal Officer (CFO) Niki Witherspoon referred to attachment “A”, explaining that Modoc County Transportation Commission (MCTC) is responsible for adopting an annual budget each fiscal year (FY) that identifies anticipated revenues and expenditures. CFO Witherspoon stated that there are three columns as follows: column with items in red is the Actual 16/17 budget (forecast to year end), the next column represents data from the 17/18 Capital Plan, and the third column is the 17/18 proposed Budget. Witherspoon explained Local Transportation Funds (LTF) to the City of Alturas, and County of Modoc for streets and roads are budget items this year. Executive Director Pedersen explained that the City and County LTF is derived from the Finding of Apportionments as approved by MCTC. The FY 16/17 budget actual will be brought forth in August; based on the final budget, the apportionments may increase for the City and County claimants. Director Pedersen stated that the attachment is showing the budget for the year; it’s not showing our contingency that the board authorized for reserves for MCTC.

Motion by Commissioner Parker to approve Resolution 17-01; seconded by Commissioner Rhoads. All ayes, motion carried.

2. Consider adoption of Resolution 17-04 Instructions to County Auditor regarding FY 17/18 Local Transportation Fund apportionments

The California Code of Regulations, Title 21, Division 3, Chapter 2, Article 3, Section 6620 requires the County Auditor and the State Board of Equalization, prior to February 1 of each year, to provide MCTC with an estimate of moneys to be available for apportionment and allocation during the ensuing fiscal year. The regulations also require that the MCTC provide instructions to the County Auditor for LTF apportionments. CFO Witherspoon stated that the FY 2017/18 LTF was estimated by the County Auditor at \$235,000. State Transit Assistance Funds (STAF) was estimated by the County Auditor at \$53,922. Witherspoon stated the STAF estimate may change and increase, pending Senate Bill 1. Witherspoon referred to the total amounts chart near the bottom of the page showing the breakdown of how the \$235,000 estimated LTF will be apportioned. The breakdown is \$89,000 to MCTC, \$113,500 to Modoc Transportation Agency (MTA), \$9,100 to City of Alturas, and \$23,400 to County of Modoc.

Motion by Commissioner Rhoads to approve Resolution 17-04; seconded by Commissioner Ray. All ayes, motion carried.

3. Consider adoption of Resolution 17-05 Planning Programming & Monitoring for FY 17/18

Director Pedersen explained that the State Transportation Improvement Program (STIP) allows up to five percent (5%) of the Regional STIP county share to be used for Planning, Programming, and Monitoring (PP&M). Staff will request CTC allocate the funds; following CTC approval reimbursement will be requested as funds are expended. It is anticipated that a will develop a new STIP cycle in August 2017; we will have an additional 5% that will be used for staff and in support of the STIP for the City and County to prepare project study reports.

Motion by Commissioner Ray to adopt Resolution 17-05; seconded by Commissioner Rhoads. All ayes, motion carried.

4. Consider approval of the Modoc Transportation Agency Claim for LTF/STAF for FY 17/18

Director Pedersen explained that the LTF and STAF is now going to be an annual claimant process for MTA, the City, and County to request approval from the MCTC and request the LTF Allocations. MCTC has outlined the cost for MTA to operate for FY 2017/18 and the amount is \$167,422. The LTF and STAF funds provide Match for our federal funding programs that we get to provide our transit services. Commissioner Ray asked where the money for the two funds comes from. Director Pedersen responded that the funds come from the Transportation Development Act (TDA). The monies are wire transferred from the State Controller's Office and Board of Equalization to the Modoc County Treasurer. Commissioner Ray asked if these are amounts that will be available, or are they projections. Director Pedersen stated that the amounts will be available and they are based off of projections provided by the Modoc County Auditor, and the Board of Equalization for FY 2017/18.

Motion by Commissioner Rhoads to approve the Modoc Transportation Agency Claim for LTF/STAF for FY 17/18; seconded by Commissioner Parker. All ayes, motion carried.

5. Consider approval of the Fixed Assets and disposition thereof

CFO Witherspoon referred to the Fixed Asset Inventory and explained that assets in shaded grey areas, and showing cost under \$5,000, will be removed per our new financial policies and procedures. Those currently displaying a value will be held until they have fully depreciated and then they will be removed from the list. Assets will be depreciated this year as presented. This year we had no new purchases, scrapped, or donated items. Commissioner Ray asked if the items below would be retained for use; Witherspoon indicated they will continue to be used. Chair Dederick asked about the new donation form. Director Pedersen said the donation form will help keep track how the assets are disbursed.

Motion by Commissioner Parker to approve the Fixed Assets Inventory and disposition thereof; seconded by Commissioner Rhoads. All ayes, motion carried.

6. Receive (final) report on MCTC Transition Plan

Director Pedersen reported that MCTC started with a transition plan January 2016 to separate from the county. MCTC had an array of items to prepare and check off, and are nearing the end of the transition plan. We have completed all of the tasks with payroll being completed in house beginning July 1st. CFO Witherspoon is currently working with Monica Derner, Certified Public Accountant (CPA) for successful transition of payroll.

7. Federal Transit Assistance (FTA) 5310 Grant Applications ranking

Big Valley 50 Plus submitted 3 applications for funding through the FTA 5310 program (2 buses and 3 years of operating expenses). Caltrans has reviewed and scored the applications (statewide) and prepared a draft funding list. The funding list will be submitted to the CTC for approval. Only one of the BV50P applications ranked high enough to be funded. Per Director Pedersen, the other two applications for operating expenses and another bus are not likely to receive funding. The BV50P will be receiving a new small passenger van probably 8 passengers, that will be 100% funded with federal funds. They will probably complete the vehicle acquisition by the spring of 2018.

8. Consider appointment of Commissioner and or Staff to represent MCTC at the Caltrans District External Advisory Liaison (DEAL) East meetings

The current Modoc County Board of Supervisors representative appointed to the DEAL Committee is David Allan. Due to separating from the County, the MCTC desires to appoint an MCTC member to the DEAL East meetings. It was noted that it would be helpful to have MCTC knowledgeable staff in attendance with the MCTC member. Staff recommends Commissioner Wills, and Director Pedersen be appointed to attend the meetings. At the moment the meetings are in a dormant state and have not taken place in a while. Director Pedersen stated that the nominations should be made aware to Caltrans so they know MCTC would like to attend the meetings. The DEAL East meetings focus on networking with state and local agencies regarding transportation and regional transportation issues in the east counties as a whole.

Motion to appoint Commissioner Wills and/or Director Pedersen to represent MCTC at the Caltrans DEAL East meetings by Commissioner Ray; seconded by Commissioner Parker. All ayes, motion carried.

6. Agency Updates and Project Reports

1. City of Alturas Public Works Department

Joe Picotte, City Director of Public Works, reported on the following projects:

- Central Business District Pedestrian Improvement STIP project (PPNO 2534) – City Public Works Dept. anticipates construction to start on the Central Business District Pedestrian Improvement STIP project in July 2018. The construction process will go one block at a time to make it easier on businesses and traffic. Chair Dederick asked if the sidewalks on Main Street are going to be replaced with decorative features. Picotte answered yes hopefully, and that decorative stamping in the sidewalks will be in the plans.
- Juniper and Oak Street (PPNO 2535) – Public Works Department previously set an aggressive goal of being able to pave Oak and Juniper streets this fall, but will not be able to meet that goal. The City will go over plans and documents this fall. Hopefully the project will go out to bid this winter. They anticipate construction of Oak and Juniper streets in the spring of 2018.
- Other projects – The City airport project is nearly complete and indicated that the project will be complete in about two weeks.

2. Modoc County Road Department

Steve Jacques, County Deputy Road Commissioner, reported on the following projects:

- Update on USFWS multimodal trail CR 56/114/Modoc Wildlife Refuge – The trail project reports have been mostly completed, except 2 reports that are expected to be completed around the first of July. Tentative construction start date is the middle of August with completion toward the end of October.
- Blue Lake Federal Lands Access Program (FLAP) Grant – The FLAP grant to improve County Road (CR) 258 and CR 64, also known as Jess Valley/Blue Lake road, was submitted in May 2017, with a proposed cost of \$6.5 million. The County proposal includes repaving of CR 258 and rock slope protection to CR 64. If the project is approved, the USDA Modoc National Forest Service will access Federal Lands Transportation Program (FLTP) funds, and work with the county. The USFS portion of the project would pick up

where the County's project terminates to pave into and around Blue Lake, including the campground and boat launch roads and improvements.

- Other Projects – Storm Damage – For the heavy amount of water Modoc had last winter the roads did not have severe damage. The Lookout area was hit the hardest with storm damage, and all the damaged roads have repaired. County Road 69 was damaged, and has also been repaired. The county has worked with FEMA on the storm damage project.
- Chip seal and fog seal projects have a tentative start date of July. Modoc County Road Department has an aggressive goal of completing these projects during the last two weeks of July. There will be two crews, one chip sealing and one fog sealing. The projects are going to seal 100 miles of roads at various locations in the County.

3. Caltrans District 2

Aaron Casas, Caltrans District 2 Regional Planning Liaison, reported on the following:

- Les Schwab “test fix” project – Alturas SR 299 Improvements Project – Eric Akana, Caltrans District 2 Chief of Roadside Maintenance, is working on setting a date for the “test fix” project. Casas will notify MCTC when cross culvert is scheduled for repair; Pedersen requested that Joe Picotte, City Public Works Director, also be notified of the date.
- Casas reported that earlier this year, the Canby Community Improvements project won a local vision award from the American Planning Association, Sacramento Valley section. Casas also recently submitted this project for consideration of a Caltrans Excellence in Transportation award; notifications should be forthcoming in August.
- US 395 Transportation Concept Report (TCR) – workshop 5/15/2017 – The US 395 TCR workshop was conducted in Alturas on 05/15/2017. Casas reported that the workshop was well received; he was not in attendance. Director Pedersen attended and added that Trina Blanchette, Caltrans District 2 System Planning Department, facilitated the TCR workshop. There were about 12 members of the public that represented Modoc County SR 395 issues well. Many comments were made including installing guard rails on grades (Sugar Hill), slowing traffic through communities, and adding more rest stops. Casas reported that Ms. Blanchette will be finishing the Transportation Concept Report by the end of the calendar year. Pedersen added that MCTC will see a draft of the US 395 TCR in August or October, with adoption proposed in December 2017.

- Other Information.

Traffic speeds on US 395, entering Alturas (south end by the museum). Casas reported that Rob Stinger, Caltrans District 2 Operations Department, and Steve Rogers, Caltrans District 2 Safety Department, are willing to work together with MCTC regarding where to place radar feedback signs. Director Pedersen asked if Casas would find out more details, such as if the state is going to provide the materials, or spec the materials and a proposed cost/funding. Per Casas Steve Rogers said that adding or re - location of speed limit signs can only be done when there is engineering and traffic survey, which takes place every ten years. The last one was done in 2010, so a new survey will take place possibly this December.

Secret Valley Rest Stop – The rest stop has been recently repaired; Caltrans added new door handles, new pedestals, and painted the facility. They are looking into placing locked hand sanitizer boxes, LED lighting, and upgrades to the kiosks. Planned work includes painting the interior and sealing the floors.

Casas continued that Caltrans' contractor that was hired to clean was not doing the work and that contract was canceled. Caltrans is seeking a new contractor. In the interim, Caltrans crew members are making the repairs at the rest stop. Commissioner Ray commented that he was at the rest stop recently and noticed the repairs that have already been made and is glad to see the progress. Ray also noted that with the Honey Lake rest stop closed down until August the Secret Valley rest stop will most likely see more traffic, and hopes the rest stop will be maintained. Ray thanked Casas and Caltrans for the progress, but also stated that it should not have taken so long, and highly suggests that Caltrans changes contractors for future maintenance of the Secret Valley rest stop. Director Pedersen stated that Commissioner Wills called in from Reno, NV to let her know the rest area did receive repairs, and wanted to extend a thank you to Caltrans and Casas for following through.

7. Staff Update and Calendar

Ongoing and upcoming events:

- Senate Bill 1 (SB1) Highlights – Signed by the Governor 5/2/17. Director Pedersen reported that the SB1 provides much needed funding for a backlog of deferred maintenance and provides a funding stream for ten years. The programs that can be utilized in Modoc are the Local Street and Road apportionments, the Active Transportation Program (ATP), and the State Transportation Improvement Program (STIP). The California Transportation Commission (CTC) has recommended implementation by program. Director Pedersen informed that staff will update the Commission along the way as we receive information from workshops. The workshops to develop guidelines will take place through summer and fall of 2017.
- North State Super Region – May 8, 2017 (hosted at MCTC's office, 108 S. Main Street, Alturas, CA. Attendees from Del Norte, Mendocino, Shasta, and Butte Counties came to Alturas for the day. Director Pedersen stated the North State Super Region represents 16 small northern counties. The group was formed by memorandum of understanding (MOU) in 2010, and meet to discuss transportation as a region; the group acts as a coalition with legislators to bring forth positive changes for our large rural. The group meets twice a year in the spring and fall.

Calendar – Consider future dates and events of interest:

07/04/2017	Independence Day Holiday – Office is closed – No Sage Stage bus service (driver holiday)
07/05/2017	Modoc Technical Advisory Committee (TAC) meeting – 1:00 p.m. – 108 S Main Alturas, CA
08/01/2017	MCTC and MTA Annual BBQ at noon – 108 S. Main St. – Sage Stage Conference Room, Alturas, CA
08/01/2017	MCTC and MTA Meetings – 1:00 p.m. 108 S. Main St. – Sage Stage Conference Room, Alturas, CA

8. Closed Session: Employee Performance Evaluation, Executive Director – Government Code Section 54957.6

Chairman Dederick called the session to order at 2:20 p.m. in the Alturas City Hall Council Chambers, 200 W. North St. Alturas, CA. Closed Session Adjourned at 2:33 p.m. Chair Dederick welcomed Director Pedersen to another year with MCTC. Pedersen's raise was approved in accordance with the employment contract.

9. **Motion to Adjourn** – by Commissioner Ray at 2:35 p.m.; seconded by Commissioner Rhoads. All ayes, motion carried. The next regular meeting will be Tuesday August 1st, 2017, at 1:00 p.m. in the Sage Stage Conference Room, 108 S. Main St., Alturas, CA.

Submitted by,

DRAFT

Modoc County Transportation Commission
Transactions by Account
As of June 30, 2017

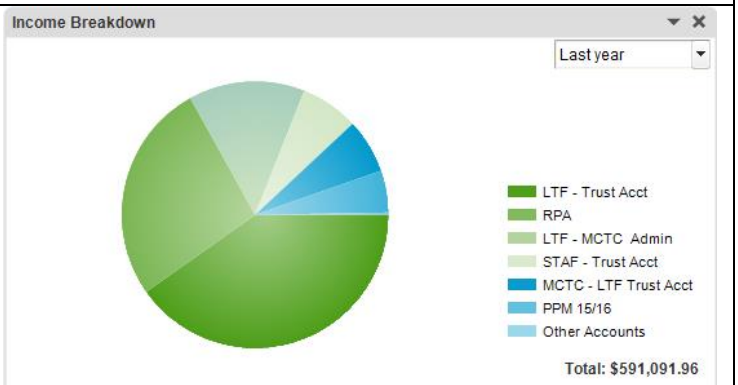
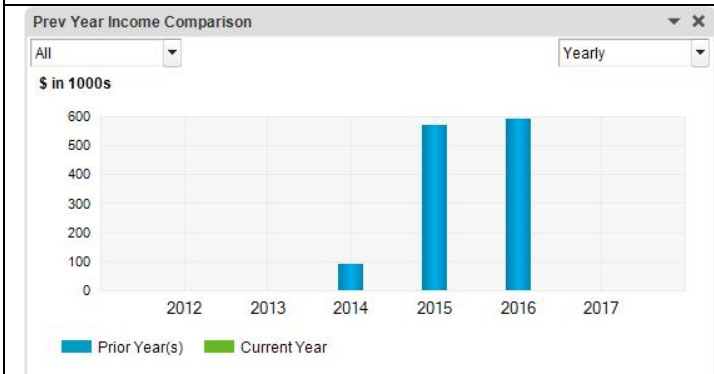
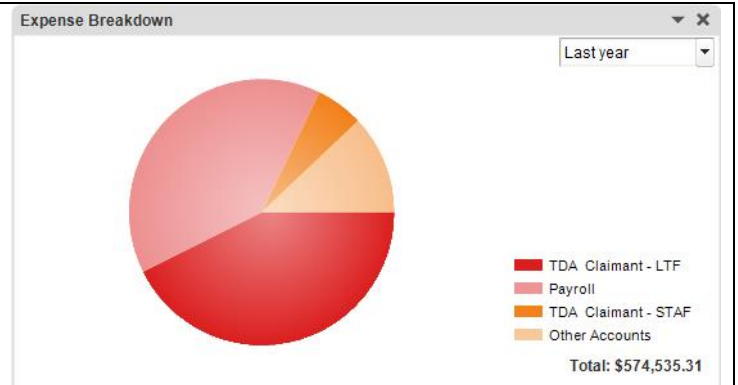
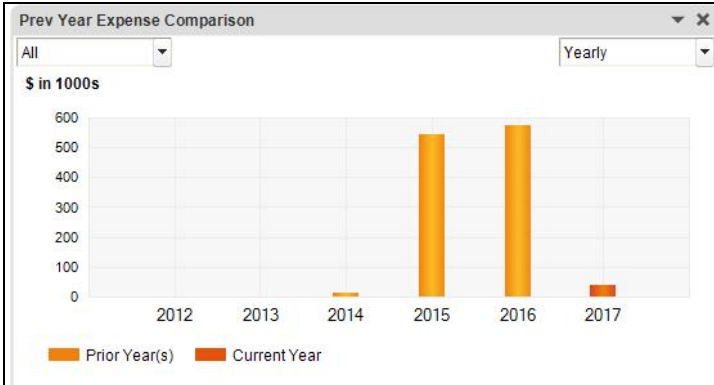
Date	Num	Name	Amount	Balance
Fund 255 - LTF				1,286.78
05/18/2017	79797	LTF Trust Acct - 16/17	20,500.00	21,786.78
05/24/2017	10102827	Modoc Transportation Agency	-20,500.00	1,286.78
06/26/2017	080184	LTF Trust Acct - 16/17	12,704.69	13,991.47
Total Fund 255 - LTF			12,704.69	13,991.47
Fund 257 - STAF				22.05
05/19/2017	079815	STAF	9,055.00	9,077.05
Total Fund 257 - STAF			9,055.00	9,077.05
LAIF - 002 (Reserve \$300K)				151,863.40
Total LAIF - 002 (Reserve \$300K)				151,863.40
Plumas - Checking 0466				122,296.69
LTF Trust (MCTC)				29,399.27
06/30/2017			9,571.72	38,970.99
Total LTF Trust (MCTC)			9,571.72	38,970.99
Plumas - Checking 0466 - Other				92,897.42
05/01/2017	1293	Golden State Risk Management Authority	-2,782.16	90,115.26
05/04/2017	50417	RackSpace Email	-12.00	90,103.26
05/04/2017	1294	Modoc Transportation Agency	-1,580.40	88,522.86
05/08/2017		Interest	6.02	88,528.88
05/09/2017	1295	Trillium Solutions, Inc.	-280.00	88,248.88
05/10/2017		RPA Q3	43,196.00	131,444.88
05/16/2017	1296	Monica Derner, CPA	-52.00	131,392.88
05/16/2017	1297	PARS	-600.00	130,792.88
05/16/2017	1298	Renne Sloan Holtzman Sakai	-395.50	130,397.38
05/16/2017	5161	Aflac	-432.02	129,965.36
05/16/2017	51617	Fred Pryor Seminars	-199.00	129,766.36
05/16/2017	51618	Best Western Airport Plaza	-122.43	129,643.93
05/22/2017	1299	Monica Derner, CPA	-136.50	129,507.43
05/23/2017	1302	Tiffany J. Gwinn	-246.97	129,260.46
05/30/2017	53117	EDD	-1,025.38	128,235.08
05/31/2017	053117	Witherspoon, Nicole-PR	-3,349.33	124,885.75
05/31/2017	053117	Imbach, Cindy-PR	-3,425.09	121,460.66
05/31/2017	053117	Gwinn, Tiffany-PR	-2,308.66	119,152.00
05/31/2017	053117	Pedersen, Deborah-PR	-5,707.43	113,444.57
05/31/2017	1304	Golden State Risk Management Authority	-2,782.16	110,662.41
05/31/2017	53117	Intuit	-7.00	110,655.41
05/31/2017	1305	Edward Jones	-787.80	109,867.61
05/31/2017	1306	US Bank PARS Account #6746022500	-3,226.74	106,640.87
05/31/2017	53117	IRS (eftps.gov)	-4,512.04	102,128.83
05/31/2017	1307	John Dederick	-200.00	101,928.83
05/31/2017		Interest	6.18	101,935.01
06/04/2017	60417	RackSpace Email	-12.00	101,923.01
06/05/2017	1308	Modoc County Record	-52.50	101,870.51

Modoc County Transportation Commission
Transactions by Account
 As of June 30, 2017

Date	Num	Name	Amount	Balance
06/07/2017	1309	Bobby Ray	-150.00	101,720.51
06/07/2017	1310	Danny Parker	-150.00	101,570.51
06/07/2017	1311	John Dederick	-200.00	101,370.51
06/07/2017	1312	Kathie Rhoads	-150.00	101,220.51
06/08/2017	1313	Monica Derner, CPA	-91.00	101,129.51
06/13/2017	61317	Aflac	-432.02	100,697.49
06/13/2017	1314	PARS	-600.00	100,097.49
06/22/2017		Cal ACT, Inc. (RTAP)	467.68	100,565.17
06/28/2017	1317	US Bank PARS Account #6746022500	-3,226.74	97,338.43
06/28/2017	1318	Edward Jones	-787.80	96,550.63
06/28/2017	63017	IRS (eftps.gov)	-4,515.14	92,035.49
06/28/2017	63017	EDD	-1,024.82	91,010.67
06/30/2017	1316	Modoc Transportation Agency	-4,282.35	86,728.32
06/30/2017	63017	Imbach, Cindy-PR	-3,411.88	83,316.44
06/30/2017	63017	Pedersen, Deborah-PR	-5,707.44	77,609.00
06/30/2017	63017	Witherspoon, Nicole-PR	-3,363.62	74,245.38
06/30/2017	63017	Gwinn, Tiffany-PR	-2,308.66	71,936.72
Total Plumas - Checking 0466 - Other			-20,960.70	71,936.72
Total Plumas - Checking 0466			-11,388.98	110,907.71
TOTAL			10,370.71	285,839.63

Modoc County Transportation Commission

Company Snapshots (As of 06-30-17)



Report to Modoc County Transportation Commission	
Subject	Meeting Date
Regular Business	August 1, 2017
Presented by	Agenda Item
MCTC Staff	5

ATTACHMENTS – shown in **bold** below

1. Consider approval of the Adin Heliport project/use permit.

The **Sierra Medical Services Alliance (SMSA) was granted a special use permit (permit) by the Modoc County Planning Department June 8, 2017.** A condition of the permit is that any permits from the Department of Transportation Aeronautics Division (Caltrans DOA) and the Federal Aviation Administration be met. Caltrans DOA has indicated that the heliport needs approval from the Modoc Airports Land Use Committee; Modoc was previously exempted from forming this committee. Caltrans DOA has indicated that approval from MCTC be sought by SMSA for the heliport.

MCTC does not have authority over airports in Modoc and could support the approval of the project based on consistency with the Regional Transportation Plan. Also, County Road 88 is not anticipated to experience any traffic impacts with the construction of the heliport. Staff is currently in contact with Caltrans DOA to come to an agreeable solution. An update will be presented during the meeting.

2. Consider approval of Amended **Resolution 16-01 FY 16/17 Final Budget.**
3. Update re: FY 16/17 Fiscal Audits schedule
4. **Draft 2018 State Transportation Improvement Program Fund Estimate.**
Final Fund Estimate issued by CTC - mid August 2017
Caltrans partnering meeting – mid August 2017

RECORDING REQUESTED/RETURN TO:
MODOC COUNTY PLANNING DEPT.
203 W. 4th Street
Alturas, California 96101

Modoc County Recorder
Kristen DePaul, County Recorder
DOC- 2017-0002210-00

Check Number 8276
REQD BY SIERRA MEDICAL SERVICES
Thursday, JUN 08, 2017 13:51:54
CCG \$1.00:;
Ttl Pd \$17.00 Rcpt # 0000115421
SGH/R1/1-3



MODOC COUNTY PLANNING DEPARTMENT

203 W. 4th Street
Alturas, California 96101
(530) 233-6406

Use Permit No: UP2016-29
Granted To: Sierra Medical Services Alliance (SMSA)
Date of Planning Commission Approval: May 31, 2017
Resolution Number: 2017-06
Use: Heliport & Emergency Medical Services Facility

THIS USE PERMIT IS HEREBY GRANTED BY THE COUNTY OF MODOC UNDER THE PROVISIONS OF THE ZONING ORDINANCE OF THE MODOC COUNTY CODE FOR THE USES SPECIFIED BELOW, SUBJECT TO THE CONDITIONS SET FORTH HEREIN.

Project Description: Sierra Medical Services Alliance is requesting a Use Permit in order to construct a hanger and ambulance garage building, as well as a heliport that will serve as support to the Emergency Medical Transportation facility at the site of the former Big Valley Primary School. The facility includes existing school structures that are being converted into living and office space to house support staff. Helicopter fueling will be by tanker truck, so no onsite fuel facilities will be constructed at this time. This project is located in Adin at 205 Ash Street (County Road 88); Township 39 N. Range 9E. MDB&M South ½ of Section 28.

Project Applicant:	Sierra Medical Services Alliance (SMSA)
Property Owner:	Big Valley Joint Unified School District
Location:	#205 Ash St Adin, CA 96006
Assessor's Parcel Number:	018-270-23-11
Zoning:	Public Facilities (PF) Zone
General Plan:	Urban Area (UA)
CEQA Determination:	Negative Declaration

CONDITIONS OF APPROVAL

THE FOLLOWING CONDITIONS MUST BE COMPLIED WITH IN CONNECTION WITH THE USE ALLOWED BY THIS PERMIT OR THIS PERMIT WILL BE INVALID.

Noncompliance constitutes a violation of the Zoning Ordinance. The conditions of this permit shall be binding on the parties hereto, their heirs, successors and assigns.

Proposed Conditions of Approval:

1. All development, activities and operations must meet all applicable federal, state and county requirements.
2. Any appropriate or required permits from the Department of Transportation, Aeronautics Division, as well as the Federal Aviation Administration must be acquired for the permit to be deemed valid.
3. Any future development beyond the designated heliport and hangar facility will require a revised use permit.
4. The proposed flight path, as per Figure 1 of the Bollard Acoustical Consultants Helicopter Noise Study (April 10, 2017), shall be followed as long as flight conditions safely allow it. (See attachment)
5. This use permit is issued in accordance with Chapter 18.128 of the Title 18 Zoning Ordinance.
6. The owner(s), permittee(s) and members of the operation shall indemnify and hold harmless the County and its agents, officers, elected officials, and employees for any claims, damages, or injuries brought by adjacent or nearby property owners or other third parties due to the operations and for any claims brought by any of their clients for problems, injuries, damages or liabilities of any kind that are related to the conditional commercial land use for which this permit is granted.

FINDINGS

1. The project, together with the provisions for its design and improvements:
 - a. will not be detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the vicinity of the proposed use;
 - b. will not be detrimental or injurious to property in the vicinity or to the general welfare of the County.
2. The proposed use at the location proposed is consistent with the purpose of the zone in which it is located.

I hereby certify that I understand and will comply with the conditions of this Use Permit.



Signature of Owner

6/1/2017

Date



Signature of Owner

6/5/2017

Date



Cameron Channell, Associate Planner

6/6/17

Date



Figure 1
 Helipad Site, Noise Measurement Locations, and Sensitive Receivers
 Adin Helipad - Modoc County, California

MODOC COUNTY TRANSPORTATION COMMISSION
RESOLUTION No. 16-01b
FY 2016/17 Budget

WHEREAS, the Modoc County Transportation Commission (MCTC) is responsible for adopting an annual Budget each fiscal year (FY) that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC has allocated Transportation Development Act (TDA) funds in Resolution 16-03 for its administration and the Modoc Transportation Agency/Transit Operations; and

WHEREAS, the MCTC revised FY 2016/17 Budget, as shown in Attachment A, includes revenues from TDA Funds, Regional Planning Assistance, and State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM) funds and programs identified in Resolution 15-11; and

WHEREAS, the MCTC revised FY 16/17 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Commission grants and programs; and

WHEREAS, the MCTC authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with subsequent approval by MCTC.

NOW, THEREFORE, BE IT RESOLVED that the Modoc County Transportation Commission hereby adopts the revised FY 2016/17 MCTC Budget (\$313,000).

PASSED AND ADOPTED this 1st day of August, 2017 by the following vote:

AYES: Commissioners:

NOES: None

ABSENT: Commissioners:

ATTEST:

John Dederick, Chairman

Debbie Pedersen, Executive Director
Modoc County Transportation Commission

**Modoc Transportation Agency
FY 2016/17 Budget
16-01a - Attachment A**

Adopted 12/6/16 (Replaces 16-01 adopted 6/7/16)		
<u>REVENUES</u>	Operating	Capital Expense
Facility Sub-Lease - AP Tech Drug & Alcohol	\$ 20,760	
Local Transportation Fund (LTF)		
Estimate - Sales Tax Revenues (FY 16/17)	\$ 56,342	\$ 79,158
State Transit Assistance Fund (STAF)		
STAF (FY 16/17 Estimate - Q3 & Q4 FY 15/16)	\$ 59,800	
MTA		
Regional Surface Transportation Program (FY 15/16)		\$ 42,956
Regional Surface Transportation Program (FY 14/15)		\$ 52,329
Local Gov Collaborative - LTSA Reno Route Agreement	\$ 30,000	
FTA 5311 Operating Assistance (15/16)	\$ 37,170	
FTA 5311(f) Intercity Routes (RNO, RDG, KF, CDV/FB)	\$ 165,743	
Farebox	\$ 70,000	
Rural Transit Assist. Prog. - 1 scholarship per agency	1,500	
Total Revenues	\$ 441,315	\$ 174,443
	\$	615,758
<u>EXPENSES</u>		
Fuel	\$ 41,000	
Insurance (Building & Liability)	\$ 10,000	
Legal Notices	\$ 500	
Marketing / Public Information	\$ 9,000	
Professional / Specialized		
Accounting / Auditor Services	\$ 6,000	
IT Service & Support (<i>IT Monthly, Hosting, Domains</i>)	\$ 6,000	
Legal Services	\$ 1,500	
Miscellaneous Services	\$ 4,000	
Purchased Transportation	\$ 180,000	
Supplies Consumed		
Office Supplies	\$ 4,700	
Vehicle & Shop Supplies	\$ 1,990	
Salaries / Labor	\$ 102,000	
Travel / Staff Training / Memberships	\$ 3,500	
Uniforms	\$ 1,000	
Utilities	\$ 18,500	
Vehicle Maintenance & Repair	\$ 45,000	
<u>CAPITAL & RESERVE</u>		
Transit Vehicles		\$ 174,443
Building Improvements - Reserve	\$ 6,625	
Operating - Reserve	\$ -	
Total Expenses	\$ 441,315	\$ 174,443
	\$	615,758

\$ 135,500

**2018 Draft Fund Estimate
County and Interregional Shares**

Table 4. Calculation of New Programming Targets and Shares - Total
(\$1,000's)

County	Net Carryover		2018 STIP Share through 2022-23			
	Unprogrammed Balance	Balance Advanced	Formula Distribution	Add Back Lapses 2015-16 & 2016-17	Net Share (Total Target)	Net Advance
Alameda	8,789	0	39,672	0	48,461	0
Alpine	2,150	0	1,179	0	3,329	0
Amador	1,049	0	2,677	0	3,726	0
Butte	3,617	0	7,927	0	11,544	0
Calaveras	1,500	0	3,201	0	4,701	0
Colusa	0	(2)	2,118	266	2,382	0
Contra Costa	44,039	0	27,131	0	71,170	0
Del Norte	0	(9,392)	1,978	0	0	(7,414)
El Dorado LTC	0	(5,170)	5,484	0	314	0
Fresno	28,428	0	29,899	0	58,327	0
Glenn	3,215	0	2,219	0	5,434	0
Humboldt	0	(1,029)	7,983	0	6,954	0
Imperial	0	(12,043)	14,190	0	2,147	0
Inyo	1,319	0	11,002	0	12,321	0
Kern	20,747	0	40,220	0	60,967	0
Kings	0	(17,145)	5,909	0	0	(11,236)
Lake	199	0	3,464	0	3,663	0
Lassen	7,275	0	5,070	0	12,345	0
Los Angeles	74,946	0	240,110	0	315,056	0
Madera	0	(13,688)	5,498	0	0	(8,190)
Marin	0	(32,447)	7,418	0	0	(25,029)
Mariposa	2,768	0	2,073	7	4,848	0
Mendocino	0	(4,452)	7,452	0	3,000	0
Merced	22,204	0	9,808	0	32,012	0
Modoc	1,516	0	2,706	0	4,222	0
Mono	11,316	0	8,174	0	19,490	0
Monterey	16,829	0	14,118	0	30,947	0
Napa	6,514	0	4,884	0	11,398	0
Nevada	0	(2,744)	4,199	0	1,455	0
Orange	44,666	0	73,925	0	118,591	0
Placer TPA	0	(35,212)	10,104	0	0	(25,108)
Plumas	6,393	0	3,023	0	9,416	0
Riverside	39,874	0	64,711	0	104,585	0
Sacramento	30,917	0	37,570	0	68,487	0
San Benito	0	(4,834)	2,600	0	0	(2,234)
San Bernardino	62,274	0	74,989	0	137,263	0
San Diego	37,186	0	84,873	0	122,059	0
San Francisco	0	(3,989)	20,126	0	16,137	0
San Joaquin	18,558	0	20,362	0	38,920	0
San Luis Obispo	8,557	0	14,935	600	24,092	0
San Mateo	30,068	0	20,479	0	50,547	0
Santa Barbara	3,678	0	16,801	0	20,479	0
Santa Clara	20,982	0	46,938	0	67,920	0
Santa Cruz	9,279	0	8,110	0	17,389	0
Shasta	1,718	0	8,683	0	10,401	0
Sierra	1,151	0	1,436	100	2,687	0
Siskiyou	2,611	0	5,955	0	8,566	0
Solano	11,198	0	12,295	0	23,493	0
Sonoma	0	(16,876)	15,104	0	0	(1,772)
Stanislaus	874	0	15,063	1,153	17,090	0
Sutter	491	0	3,463	0	3,954	0
Tahoe RPA	0	(4,337)	2,014	0	0	(2,323)
Tehama	7,468	0	4,414	0	11,882	0
Trinity	1,572	0	3,130	0	4,702	0
Tulare	10,751	0	18,640	0	29,391	0
Tuolumne	1,781	0	3,455	80	5,316	0
Ventura	34,092	0	24,889	0	58,981	0
Yolo	8,702	0	7,256	0	15,958	0
Yuba	500	0	2,657	0	3,157	0
Statewide Regional	653,761	(163,360)	1,145,763	2,206	1,721,676	(83,306)
Interregional	155,779	0	381,920	0	537,699	0
TOTAL	809,540	(163,360)	1,527,683	2,206	2,259,375	(83,306)

*4222
- 108 PPM
4.114 mil*

Statewide SHA Capacity	2,418,118
Statewide PTA Capacity	(158,748)
Total	2,259,370

Report to Modoc County Transportation Commission	
Subject Agency Updates and Project Status Reports	Meeting Date August 1, 2017
Presented by Each Respective Agency	Agenda Item 6

a. Alturas Public Works Dept. - City Streets

Joe Picotte

- Central Business District Pedestrian Improvement STIP project (PPNO 2534)
- Juniper and Oak Street (PPNO 2535)
- Other projects

b. Modoc County Road Dept. - County Roads

Steve Jacques

- Update on USFWS multimodal trail CR 56/114/Modoc Wildlife Refuge
- Blue Lake Federal Lands Access Program (FLAP) grant; applicants should be notified in the fall regarding the FLAP grant.
- Other projects – chip seals, fog seals, etc.

c. Caltrans District 2 – Regional Planning Liaison

Aaron Casas

- Les Schwab “test fix” project - Alturas SR 299 Improvements Project
- Canby community improvements – status of Caltrans awards
- Secret Valley Rest Stop - vandalism
- Other information

Report to Modoc County Transportation Commission	
Subject Staff Update and Calendar	Meeting Date August 1, 2017
Presented by Debbie Pedersen, Executive Director	Agenda Item 7

Ongoing and upcoming events

Tentative Schedule - Modoc Regional Transportation Improvement Program

Development of Project Study Reports and Project Programming Requests – mid August 2017

Project lists and draft RTIP developed with agencies Sept 11, 2017 TAC meeting

MCTC consider/adopt RTIP project list/resolution – October 3, 2017

Submit Modoc RTIP to the CTC and Caltrans by mid November 2017 (due date 12/15/17)

Calendar – consider future dates and events of interest:

08/01/2017 MCTC and MTA Annual BBQ at noon – 108 S. Main St. – Sage Stage Conference Room, Alturas, CA

08/01/2017 MCTC and MTA Meetings at 1:00 p.m., 108 S. Main St. – Sage Stage Conference Room, Alturas, CA

TBA Caltrans partnering meeting

09/04/17 Observance of Labor Day; MCTC and MTA holiday no bus service and office is closed.

09/11/17 Modoc TAC Meeting at 1:00 p.m., 108 S. Main St.; Sage Stage Conference Room, Alturas, CA

10/01/17 MCTC and MTA meetings at 1:30 p.m., 200 W North Street, Alturas City Council Chambers, Alturas, CA.

10/09/17 Columbus Day; MCTC holiday, the office is closed, no change in Sage Stage transit schedules.