

# MCTC

## MODOC COUNTY TRANSPORTATION COMMISSION

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410 • Fax 233-3744

### MINUTES Regular Meeting June 5, 2018

#### Commissioners Present

John Dederick	Mayor, City of Alturas
Kathie Rhoads	Board of Supervisors, District III, Modoc County
Danny Parker	City of Alturas Member-At-Large
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Bobby Ray	Councilmember, City of Alturas

#### Commissioners Absent

Cheryl Nelson (Alternate)	Councilmember, City of Alturas
Patricia Cullins (Alternate)	Board of Supervisors, District II, Modoc County
Jim Wills	Modoc County Member At Large

#### Staff Present

Debbie Pedersen	Executive Director
Niki Lemke	Chief Fiscal Officer
Jacque Dockery	Office Assistant

#### Public Present

Aaron Casas	Caltrans District 2, Regional Planning Liaison
Mitch Crosby	Modoc County Road Commissioner
Scott White	Caltrans District 2 Branch Chief - System Planning
Sean Shepard	Caltrans District 2 Project Manager
Joe Picotte	City of Alturas, Director of Public Works

- 1. Call to Order** – Chairman Dederick called the meeting to order at 12:55 p.m. in the Sage Stage Office, 108 S. Main Street, Alturas, CA. Dederick led those present in the Pledge of Allegiance.
- 2. Public Forum** – There were no public comments.
- 3. Confirm Agenda** – Motion by Commissioner Ray to confirm agenda, seconded by Commissioner Cavasso. All ayes; motion carried.
- 4. Consent Agenda**
  - a.** Approve minutes from April 13, 2018, MCTC Regular meeting.  
Executive Director Pedersen requested the Commission make three corrections to the minutes for April 13, 2018, as follows:
    - Commissioners Present: add *Elizabeth Cavasso, Board of Supervisors, District IV, Modoc County.*
    - Commissioners absent: Add the word *Alternate* following Patricia Cullins

- Item 6c, page 4, following “between Modoc Region State Highway, change “the City and County of Alturas” to “*the City of Alturas, the County of Modoc,...*”.

b. Financial transactions 03/01/18 through 04/30/18

c. Information Year-to-Date revenue and expenditure report (through 04/30/18)

Vendor	Transaction	Amount	Explanation
Sloan, Sakai	1450	\$1,956.58	Mikesell Litigation

Motion by Commissioner Rhoads to approve Consent Agenda Items a through c above, seconded by Commissioner Cavasso. All ayes; motion carried.

## 5. Regular Business

a. Consider adopting Resolution 18-06 Acceptance of the State of California Department of Transportation (Caltrans) US 395 Transportation Concept Report (TCR).

Scott White, Caltrans System Planning Office Chief, presented the US 395 TCR to the Lassen County Transportation Commission (LCTC) on February 9, 2018. Although roadway rehabilitation remains the first priority in the Lassen Regional Transportation Plan, their second priority was identified as the US 395 project (four lane expressway from Susanville to the Nevada state line). The LCTC will seek public and private partnerships to fund future US 395 projects; they have contacted Modoc, Sierra, and Plumas transportation agencies to gain support of a US 395 corridor study and hope to address issues along the entire route to the Oregon border in those counties.

Scott White gave an overview of the TCR and highlighted a few of the projects contained in the report. MCTC requested general information and provided comments regarding the Secret Valley Rest Area, the US 395 speed differentials for trucks, and the future Alturas Main Street project. Scott mentioned that these issues are included in the TCR as a basis to support future planning documents. Scott indicated that Caltrans is seeking agreement and concurrence from MCTC for this report; it is not a funding commitment from MCTC.

Motion by Commissioner Ray to adopt Resolution 18-06 accepting the US 395 Transportation Concept Report, seconded by Commissioner Cavasso. All ayes; motion carried.

b. Consider adoption of Resolution 18-07 Identifying State of Good Repair Transit Projects for Fiscal Year (FY) 2018/19.

Executive Director Pedersen explained that Senate Bill 1 (SB1) provides transit funding to be used for State of Good Repair projects. The SB1 funds are being set aside in reserve to be utilized replace a vehicle. The program allows 3 years to accumulate estimated at \$20K-\$29K per year. Fiscal years 2018/19, 2019/20, 2020/21 are shown in the Resolution and identified for vehicle replacement.

Motion by Commissioner Ray to adopt Resolution 18-07 Identifying State of Good Repair Transit Projects for Fiscal Year (FY) 2018/19, seconded by Commissioner Parker. All ayes; motion carried.

- c. Review Fixed Assets and consider approval of the MCTC Assets and Disposition.

Niki Lemke, Chief Fiscal Officer, gave an overview of the MCTC Assets and Disposition List. She explained in June 2017, assets under \$5,000 were removed from the Fixed Assets list. Also, any assets under \$5,000 value on the Assets list will be depreciated and moved to the Office Equipment List. The equipment will be accounted for on the Office Equipment List.

Motion by Commissioner Parker to approve the MCTC Assets and Disposition as reviewed, seconded by Commissioner Ray. All ayes; motion carried.

- d. Consider amendment to Resolution 17-01b FY 2017/18 Budget.

The FY 2017/18 modified budget is attached; it represents estimated actual revenue and expenditures for the fiscal year. Chief Fiscal Officer, Niki Lemke, reviewed the budget in comparison with the estimated 2017/18 budget and summarized the changes.

Motion by Commissioner Ray to adopt amendment to Resolution 17-01b FY 2017/18 Budget, seconded by Commissioner Cavasso. All ayes; motion carried.

- e. Consider approval of the Modoc Transportation Agency Transportation Development Act Claim for LTF & STAF for 2018/19

Motion by Commissioner Ray to approve the Modoc Transportation Agency Transportation Development Act Claim for LTF & STAF for 2018/19, seconded by Commissioner Parker. All ayes; motion carried.

- f. Consider adoption of Resolution 18-08 LTF and STAF Allocation Instructions.

Motion by Commissioner Ray to adopt Resolution 18-08 LTF and STAF Allocation Instructions for 2018/19, seconded by Commissioner Parker.

## 6. Agency Updates and Project Reports

### a. Alturas Public Works Dept. – City Streets

Joe Picotte, City of Alturas Public Works Director, presented the following information:

- The Central Business District Pedestrian Improvement State Transportation Improvement Program (STIP) project (PPNO 2534) will go out for bid soon.
- The STIP Juniper and Oak Street (PPNO 2535) project went out to bid in May and was awarded to Eagle Peak Rock and Pavement. Work is estimated to begin within three weeks.
- A kick-off meeting was held regarding the project to complete the infrastructure for the new hospital; the project was awarded to a local contractor. The first phase of the project is to construct Nagle Street from 8<sup>th</sup> Street to highway 299; this phase is scheduled to start within two weeks and is anticipated to finish in October.
- CHP will place their electronic radar feedback unit before the overcrossing on northbound US 395, prior to traffic entering Alturas. CHP will also place the unit at entrances to the communities around the County this summer as part of their driver awareness program.

- The manhole cover/lid that Caltrans purchased for the manhole near W North Street on Main, was not the correct size. Caltrans has tack-welded the cover as a temporary repair; later this summer a new manhole collar and cover/lid will be placed.
- The City has received a planning application, from a developer proposing, to construct a storage facility west of Holiday Market.

**b. Modoc County Road Department – County Roads**

Mitch Crosby, Modoc County Road Commissioner, presented the following information:

- Update on the Federal Lands Access Program (FLAP) Blue Lake project (improvements on the road to Blue Lake - CR 64): Federal Highway Administration (FHWA) has completed the scoping document with some changes. These changes include a full reclamation of the asphalt in place, as opposed to an overlay on the road accessing Blue Lake. This will produce a better end product that will last years. The U.S. Forest Service has applied for a partner grant to repair the USFS road; their project begins where the FLAP project ends and continues into and around to the Blue Lake campground. They hope to get the work completed in one summer, when construction begins. Crosby mentioned that the equipment necessary to complete this rehabilitation is so large, that it will require the closure of the road. They are considering opening the road periodically to allow access to public. This project is scheduled for construction in 2022.
- The Modoc County Road Department is in the process of selecting a consultant for construction management for a bridge replacement project; the consultant will be utilized for other bridge maintenance and repairs. The bid will go out in the Fall.

Chairman Dederick mentioned that the road leading to the boat ramp at West Valley is in need of repair. Crosby mentioned that a foreman and superintendant have gone up to look at it and discerned that it will need to be ground up as there is little asphalt left to repair.

**c. Caltrans District 2**

Sean Shepard, Caltrans District 2 Project Manager, reported the following:

- The Caldwell Bridge replacement project on SR 299, east of Canby, will begin next month. Also, nine miles of SR 299 will be rehabilitated from Caldwell Bridge east towards Alturas. Bids were advertised, opened and the approval process is progressing with the low bidder, Hat Creek Construction (bonds, certs, etc). Shepard noted that there will be a full two-lane detour provided while the bridge is being replaced to reduce traffic concerns.
- Other projects forthcoming in the next year include the Butte and Ash bridge replacements on either end of town in Adin on SR 299. This project is approaching the final stages of design; construction is anticipated the summer of 2019.
- Planning and environmental clearance phases have begun for a project that encompasses multiple culverts on State Route 139. This project will address the maintenance issues and rehabilitation of those culverts in the next few years.
- Between Bieber and Adin, on SR 299, a deep highway repair will be undertaken. Environmental clearance is anticipated later this year. This project is in Modoc and Lassen counties.

Aaron Casas, Caltrans District 2 Regional Planning Liaison, reported the following information:

- Secret Valley Rest Area - Tom March, Caltrans, reported the epoxy had been reapplied to the floors and inspections are being performed on a daily basis.
- SR 299 at Wagon Wheel and Les Schwab culvert fixes are assigned to Eric Akana. Casas indicated that Akana is working on acquiring a day-labor contractor and the repair should be done in August.
- Casas has not received any new information regarding US 395 Northbound entering Alturas. Director Pedersen commented that she had been in contact with Don Andersen regarding the relocation of the advance speed warning signs and also what the State standards are for acquiring a permanent radar feedback sign.
- Main Street manhole cover - the new lid for the Main Street manhole cover was received, but as Joe Picotte had reported earlier, the lid does not fit the manhole and will be tack-welded until a replacement is received.

**d. Modoc County Transportation Commission**

- Debbie Pedersen, Executive Director, reported that she attended the Deal East meeting with Jim Wills in Lassen County on April 20, 2018. It was a small, productive group. The District Director provided information regarding the District 2 State highway projects for the upcoming construction seasons. All State Routes leaving Modoc have some type of construction planned this season; Pedersen reminded all of the Caltrans Quick Maps online. Quick Maps displays all scheduled road closures and construction stops. She continued that there was some information provided regarding the SB1 Local Streets and Roads fund estimates for all the cities and counties in the District. In addition each area highlighted areas or items that needed attention; MCTC discussed the Secret Valley Rest Area issues and the US 395 approach to the City of Alturas. She noted that the MCTC would like to continue attending these meetings.
- Pedersen presented a follow up to the March 29, 2018, Caltrans Coordination meeting stating that many of the items covered at the meeting have been discussed at this meeting. In addition, Commissioner Wills asked about the deer crossing State Route 139 near Dry Lake Ranch and Department of Fish and Wildlife concerns. Staff has requested information from Caltrans on this outstanding item.
- Niki Lemke, Chief Fiscal Officer, mentioned that on June 26 and 27, 2018, Singleton and Auman will arrive to conduct the first visit for the fiscal audits. They plan to return in August to complete them. The Triennial Performance Audits will be conducted by Monica Derner; they are anticipated to begin late July or early August.

**7. Staff Update and Calendar**

**Calendar** – Ongoing and upcoming events

07/02/18 Modoc TAC meeting 1:00 p.m. – Sage Stage Conference Room

07/04/18 Independence Day holiday – Office closed; no bus service

- 8. Motion to Adjourn** – by Commissioner Ray at 1:50 p.m.; seconded by Commissioner Cavasso. All ayes, motion carried. The next regular meeting will be Tuesday, August 7, 2018, at 1:30 p.m. in the Alturas City Council Chambers, 200 W. North Street, Alturas, CA.

Submitted by,

Jacque Dockery  
Office Assistant